

RETIREMENT BOARD MINUTES

August 15, 2023

Attendance:

Commissioner Samuel Breene
Commissioner Michael Dulaney
Commissioner Chip Abramovic
Laura Anna, Voter Registrar
Rich Winkler, Solicitor
Jeannie Ritchey, Acting Treasurer
Diona Brick, Fiscal
Justin Wolfe, Human Resources
Vince Witherup – Election Board
Bonnie Summers – Election Board

Amie Wood – Wessell, Human Services
Luke Kauffman – Two Mile Run Park
Hilary Buchanan – Planning
Mark Seigworth – EMA/911
Ken Bryan – Frenchcreek Farms
Mathew Beith – Beith Associates
Kara O'Neil – The Derrick
Gavin Fish – Explore Venango
Pastor Jon Bell, Wesleyan Methodist Church

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:35 pm

APPROVAL OF THE MINUTES FROM THE JULY 11, 2023 MEETING:

Jeannie Ritchey, Acting Treasurer made a motion to approve the minutes from the July 11, 2023 meeting, seconded by Commissioner Dulaney, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

RETIREMENT BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Retirement Board for approval:

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Gunner Bialo	07/28/2023	10%
Erica Billings	07/05/2023	9%
Autumn Blose	07/17/2023	10%
Chasity Bosley	07/27/2023	9%
Gail Brant	07/24/2023	9%
Brandy Bridge	07/24/2023	9%
Amanda Carbaugh	07/10/2023	9%
Isaac Coon	07/17/2023	10%
Shaun Dawes	06/26/2023	9%
Shaylee Fitzgerald	06/23/2023	9%
Joshua Gamble	07/10/2023	10%
Jillian Kutchravy	06/27/2023	9%

RETIREMENT BOARD MINUTES

August 15, 2023

William McCloskey	07/10/2023	9%
Kaden Nelson	06/23/2023	9%
Kimberly Salvatore	07/17/2023	9%
Bryce Smith	07/21/2023	10%
Dustin Taggart	06/26/2023	9%
Corrin Toscano	06/12/2023	9%
Robyn Vogan	07/20/2023	9%

The following persons are withdrawing their contributions plus interest:

NAME	AMOUNT	DISBURSEMENT DATE
Shala Barnes	\$32,121.02	08/31/2023
Nicholas Hartland	\$60.29	08/31/2023
Michael Marvin	\$845.19	08/31/2023

[Refunds; Normal (Superannuation) Retirements; Early Retirements; Death Benefits]

1.) Motion to approve the Superannuated retirement of **Denise L. Curtis** effective **07/28/2023**. She has elected "No Option" which entitles her to receive a monthly annuity of **\$707.02** payable throughout her lifetime. A pro rata benefit of **\$91.23** is also to be paid for 4 days in the month of July.

2.) Motion to approve the Superannuated retirement of **David J. Koyack** effective **07/01/2023**. He has elected "Option Three" which entitles him to receive a monthly annuity of **\$3,105.01** payable throughout his lifetime. A pro rate benefit of **\$3,105.01** is to be paid for 31 days in the month of July.

[Buy-backs; Administrative issues]

1.) **Bethany Cloonan** has chosen to vest her pension funds with the County effective **07/28/2023**.

2.) Motion to authorize the Treasurer of the Retirement Board to issue a check to **Lindsay Vaughn** in the amount of **\$1,060.26**. This amount will rectify an error that occurred in July of 2022 in which Ms. Vaughn did not receive her full distribution amount.

RETIREMENT BOARD MINUTES

August 15, 2023

3.) Notice to the Retirement Board of a correction to the 07/11/2023 Retirement Board Agenda regarding the retirement of **Delena Thomas** who had elected "Option Four (B)". The action should have included that, as a result of electing an "Option Four (B), Ms. Thomas received, in one payment, the total accumulated deductions of **\$31,346.18** credited to her member account at retirement, in addition to the monthly annuity she will receive throughout her lifetime.

4.) Notice to the Retirement Board of a correction to the 07/11/2023 Retirement Board Agenda regarding the payments owed to **Nicole Garich**, **Gregory Nageotte**, and **Lanado Fleming**: These payments will instead be distributed through the payroll process as they were not members of the County pension program when the deductions were withheld.

5.) Notice to the Retirement Board that the amounts listed on the 07/13/2023 Retirement Board Agenda that were owed to **Eric Erickson** and **Todd Martin** were incorrect due to inaccurate interest calculations. Eric is owed **\$1,467.36** and Todd is owed **\$67.31**. The incorrect amounts were caught prior to the checks being requested and the accurate amounts above shall be distributed this month.

6.) Because **Michael Marvin** failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with the Retirement Board policy.

7.) Because **Nicholas Hartland** failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with the Retirement Board policy.

- Commissioner Abramovic made a motion to approve the above Retirement Board Agenda items, seconded by Jeannie Ritchey, Acting Treasurer, aye all.

OTHER BUSINESS:

There was no other business presented.

PUBLIC COMMENT:

There was no public comment offered.

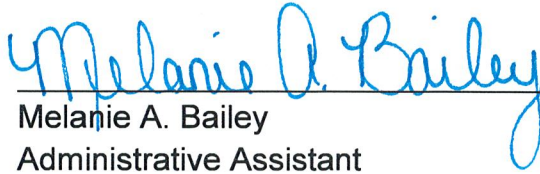
ADJOURNMENT:

The meeting was adjourned at 4:37 pm upon a motion by Jeannie Ritchey, Acting Treasurer and a second by Commissioner Dulaney, aye all.

RETIREMENT BOARD MINUTES

August 15, 2023

Respectfully submitted,



Melanie A. Bailey
Administrative Assistant

Samuel H. Breene

Michael C. Dulaney

Albert A. Abramovic

Jeannie Ritchey

Sabrina S. Backer